

**Town of Garner
Council Work Session Minutes
April 24, 2018**

The Council met in a Work Session at 6:00 p.m. on Tuesday, April 24, 2018 in the Town Hall Council Chambers located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL

Present: Mayor Ronnie Williams, Council Member Kathy Behringer, Council Member Buck Kennedy, Council Member Gra Singleton and Council Member Jackie Johns. Mayor Pro Tem Ken Marshburn-Absent.

Staff Present: Rodney Dickerson-Town Manager, Matt Roylance-Asst. Town Manager-Operations, John Hodges-Asst. Town Manager- Development Services, Pam Wortham-Finance Director, Brandon Zuidema-Police Chief, Het Patel-Senior Planner-Transportation and Land Use, Joseph Stallings-Economic Development Director, Jeff Triezenberg-Planning Director, Rick Mercier-Communications Manager, Tony Chalk-Town Engineer, William E. Anderson-Town Attorney, Lori Smith-Captain, Joe Binns-Captain, Tracey Hamilton-Senior Administrative Support Specialist, and Rebecca Schlichter-Deputy Town Clerk.

Also Present: Sam Bridges, Town Lobbyist

ADOPTION OF AGENDA

Mayor Williams requested to add an opportunity for Petitions and Comments and Council Member Kennedy requested to add 3 closed session items for Economic Development, Possible Litigation and Land Acquisition.

Motion: Johns
Second: Singleton
Vote: 4:0

PETITIONS AND COMMENTS

Ms. Denise Thomas, 701 Curtis Drive, expressed concerns about the installation of sidewalks on her side of the street. Ms. Thomas requested time at the next Council meeting to state her case. Council consensus was if the contractor will hold the project with no additional cost they would wait until the May 7th meeting. Staff will contact the contractor to verify schedule and cost.

REPORTS/DISCUSSION

White Oak, Hebron Church, and Ackerman – Intersection Improvements

Presenter: Het Patel, Senior Planner-Transportation and Land Use

Mr. Patel and Mr. Reid presented an update of work completed to date for the White Oak, Hebron Church, Ackerman Intersection Improvements project and shortlisted alternatives.

INTRODUCTION

The purpose of this memorandum is to provide a summary of activities and work completed to date for White Oak Road, Hebron Church Road, and Ackerman Road Intersection Improvements project. Below is an outline of activities completed to date:

- Data Collection: March 8, 2018
- Development of Alternatives: March 22-27, 2018
- Shortlist of Alternatives: April 12, 2018
- Stakeholder Meeting: April 16, 2018

DEVELOPMENT OF ALTERNATIVES

The project team completed a preliminary review of a wide range of alternatives with town staff. Based on feedback from staff, alternatives were further refined and analyzed based on operational analysis, cost estimates, ROW impacts, and other comparative factors including accommodating school traffic, maintenance of traffic, and local and regional plans for the area. After review, four alternatives were shortlisted to present to stakeholders to gather feedback.

SHORTLIST OF ALTERNATIVES

The shortlist of alternatives includes improvements that needed additional analysis and considerations from project team, stakeholders, and Town Council. The four (4) shortlisted alternatives include (provided in the attached presentation):

- Alternative 2: Single-lane Roundabout
- Alternative 3: Partial Dual-lane Roundabout
- Alternative 5: Mini Roundabout with Signalized Intersection
- Alternative 7: Realignment of Intersections

The table below summarizes strengths and weaknesses of shortlisted alternatives (was presented during the stakeholder meeting on April 16, 2018).

ALTERNATIVE	STRENGTHS	WEAKNESSES
Alternative 2 (Single-Lane Roundabout)	<ul style="list-style-type: none">• Geometry understood by motorists• Limited ROW, no utility impacts• Lowest cost	<ul style="list-style-type: none">• Future operations poor• Dependent on Timber Drive extension to take traffic off White Oak
Alternative 3 (Partial Dual Roundabout)	<ul style="list-style-type: none">• Excellent traffic operations in opening year and beyond• Limited ROW impacts	<ul style="list-style-type: none">• Eliminates future Ackerman extension• Geometry less intuitive to motorists• Major utility impacts; greater costs

Alternative 5 (Mini Roundabout)	<ul style="list-style-type: none"> Least disruptive to traffic / ROW Accommodates future Ackerman extension, widening of White Oak 	<ul style="list-style-type: none"> Decent traffic operations but queues on Hebron Church will extend into roundabout School busses must navigate mini-roundabout
Alternative 7 (Intersection Realignment)	<ul style="list-style-type: none"> Fixes location of future Timber Drive intersection with White Oak Decent traffic operations that will improve with future Timber Drive 	<ul style="list-style-type: none"> Most expensive alternative and has greatest property impacts Adds additional traffic signal on White Oak

STAKEHOLDER MEETING | APRIL 16, 2018

A Stakeholder Meeting was held in the second floor Training Room at Town Hall on April 16, 2017 from 5:00-7:00 pm. The stakeholder meeting included participants from Garner Police Department, Garner Fire Department, Capital Area MPO, Wake County Public Schools, property owners and developers within the study area. The feedback from the stakeholder meeting included:

- Overall positive feedback for Alternatives 3 and 7 (best operational improvements);
- Concerns about H.S. students navigating roundabouts, especially dual-lane alternative;
- Plans should consider potential for White Oak 4-lane widening (limit throw-away costs);
- Concerns about project timeframe & committed traffic improvements as area development continues to grow; and,
- CAMPO raised concern over request for LAPP funding that spans multiple years (ROW/construction) – may decrease chances of award.

Council consensus Alternate 3 being first choice Alternate 7 is second choice

Garner Fire – Update on Fire Service Accreditation

Presenter: Chief Matt Poole, Garner Fire-Rescue

Chief Poole provided an update on the work that Garner Fire-Rescue is doing to prepare for accreditation since July 2017.

Elements that Garner Fire-Rescue has evaluated since starting the Accreditation process:

- Customer Service
- Time measures of performance
- Reliability
- Risk Assessment

Chief Poole walked through some examples that highlight the operational analysis that accreditation requires.

US 70/NC 50 and Hammond Road/Timber Drive – Intersection Improvements Public Comment

Presenter: Het Patel, Senior Planner-Transportation and Land Use

Mr. Patel reviewed the Intersection Improvements at U.S. 70/N.C. 50 and Hammond Road/Timber Drive improvement alternatives. Council consensus that staff should pass Alternative 1 (continuous flow intersection) on to NCDOT but noted that they prefer the intersection at Jessup drive remain a full access intersection.

Time and Attendance software

Presenter: Pam Wortham, Finance Director

Ms. Wortham reviewed the selection process and recommendation for a Town-wide time and attendance system. Staff recommended Executime after checking references and viewing a presentation.

MANAGER REPORTS

- April 27, Relay for Life at Lake Benson Park
- April 28, Downtown Pop Up Market at Garner Rec Park
- “Dixie Swim Club” play at GPAC
- April 28, Police Department Medications Take-Back event
- April 28, Town of Garner and Wake County SPCA hosting rabies vaccination event at SPCA adoption Center
- April 30, Tied to Greatness at North Garner Magnet School
- April 30, Wake County Transit Spring Outreach Meeting at Town Hall
- Ribbon cutting for kick off for Small Business week in downtown Garner
- May 3, Movies on GPAC Back Lawn
- May 3, National Day of Prayer at YMCA
- May 4, Fundraiser to purchase a Kevlar vest for Garner PD K-9 at 860 Timber Drive
- May 5, “Sierra Hull” performing at GPAC

COUNCIL REPORTS

Kennedy

- Reported MOU meeting Monday, May 30th at 120 E. Main Street.

Singleton

- Thanked Police department for hosting the shred event and medicine drop.

Behringer

- Reported she will be out of Town for May work session.

Marshburn

- Requested staff investigate correct usage of Mitchell property on Highway 50.

CLOSED SESSION

Pursuant to N.C. General Statutes 143-318.11(a)(4) to discuss economic development.

Pursuant to N.C. General Statutes Section 143-318.11(a)(5) to discuss possible real estate acquisition and the Town's negotiating position regarding such real estate".

Pursuant to N.C. General Statutes Section 143-318.11(a)(3) "to consult with the Town Attorney regarding litigation."

ADJOURNMENT:

Motion: Behringer

Second: Johns

Vote: 4:0

RETURN TO REGULAR SESSION AND ADJOURNMENT: 10:23P.M.